

CONFIDENTIAL**ROUTING AND RECORD SHEET****SUBJECT:** (Optional)

OC-AMD Staff Notes - 18-22 June 1984 (U)

FR

EXTENSION

NO.

C/OC-AMD

DATE

TO: (Officer designation, room number, and building)**DATE**

RECEIVED

FORWARDED

**OFFICER'S
INITIALS****COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

D/CO

02

JUL 1984

2 JUL 1984

nl

2.

DD/CO

29 JUN 1984

2 JUL 1984

J

3.

OC-MLS

2 JUL 1984

2 JUL 1984

J

4.

OC-EXA

2 JUL 1984

2 JUL 1984

J

5.

OC/OL/IMC

Archives

6.

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11.

12.

13.

14.

15.

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OC 9992-84

28 JUN 1984

MEMORANDUM FOR: Director of Communications

25X1 FROM:

[REDACTED] Chief, Administrative Management Division, OC

25X1 SUBJECT: OC-AMD Staff Notes - 18-22 June 1984 [REDACTED]

25X1 1. Chief, Career Development and Training Group addressed the Agency's Summer Fellow Program group on 22 June 1984 at Chamber of Commerce Bldg. An OC overview briefing was provided. [REDACTED]

25X1 2. The OC Management Seminar was held [REDACTED]
25X1 [REDACTED] 19-22 June. There were 20 attendees. Senior officers from OC addressed the group in formal and informal sessions, discussing current trends within OC, attendees concerns and problems, and other management issues. AMD Officers spoke to the group on 19 June during both afternoon and evening sessions. [REDACTED]

25X1 3. The fourth, fifth and sixth in a series of eight lectures in the pilot running of the OC Mini-Masters Program were conducted on 18, 20, and 21 June. The average attendance for the week was 38. The last two lectures will be held 26 and 28 June. [REDACTED]

25X1 4. The Mini-Masters videotape on "Banding" has been forwarded to the field and other tapes will be reviewed by the D/CO prior to release. [REDACTED]

25X1 WARNING NOTICE - INTELLIGENCE
SOURCES OR METHODS INVOLVED

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25X1

11. The Comprehensive Exercise for TCA Class 2-84 began on 25 June and will extend through 26 July 1984. The exercise will require 16-hour coverage, Monday through Friday, to accommodate the large number of students in Class 2-84. Projected overtime and night differential for the instructor staff in satisfying this requirement is 320 and 240 hours respectively.

25X1

12. On 21 June 1984, from Headquarters on a visit to the facility at Germantown, Md. The purpose of the visit was to acquaint attendees with packet switching functions and operational control using "menus" and "soft keys." The attendees will be involved with site interface and training plans in preparation for the packet switching installation and activation and Headquarters in the Spring of 1985.

25X1

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25X1 13. from the Office of
Personnel toured the Media Center on 20 June. They are developing a
video tape presentation for use by Agency recruiters and wished to
see our facilities and discuss our capability to produce such a
25X1 program.

25X1

25X1 15. Steps have been initiated to procure 120 1/2 inch Panasonic
VCR's. Correspondence is in channels notifying FND of those posts
scheduled to receive these units.

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25X1 17. During the week, Panel N experienced a gain of 2
technicians with no losses. Panel N remains at 13 assignable
technicians over authorized ceiling resulting in a production
strength of 105%. During the same period, Panel D experienced 2
losses and no gains. The Panel is currently 42 employees over
authorized ceiling. These figures include the 129 EOD students that
are not in a production status or available for assignment.

25X1 18. The Director of Personnel recently advised Agency
components that pending legislation concerning "Merit Pay" for
federal supervisors will not apply to Agency employees. He
explained that the Agency is exempted from current "Merit Pay"
provisions and any future ones that are enacted into law, unless the
Agency chooses to adopt them. He further explained that while the
Agency will continue to closely monitor "Merit Pay" experiences
including any new provisions, management is not convinced yet it has
sufficient benefit to employees or the organization to warrant
adoption.

25X1 19. IG Staff, visited OC-AMD on 20 June
for discussions concerning OC recruiting methods. Major concerns
were: processing time, what happens to applicants' files after
initial field testing, and length of time it takes for a full
clearance. Problems between OC and OP were tabled and suggestions
25X1 were made to improve the system. reviewed a number
of applicant files to obtain a more realistic view to processing
25X1 time. At the end of the meeting, departed with a
25X1 greater understanding of our problems.

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25X1 20. Continuing the development of procedures for implementation of the banding pay system for MCD personnel, the Banding Task Force met on 22 June to establish criteria for promotions between banding levels and for pay increases within levels.



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